

Your Name

12544 West Rd., Saegertown, PA 16406 • 814-XXX-XXXX • yourname@penncrest.org

OBJECTIVE

- Seeking a position in a company which will require me to utilize my skills, abilities, and experience in the field to ensure the company's success
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EDUCATION

- Saegertown High School, Class of 2017
18079 Mook Rd., Saegertown, PA 16433
814-763-2615 2011 - 2017
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EXPERIENCE

- **Saegertown High School Key Club (Treasurer)** 2014-present
Responsibilities included:
 - Collecting money raised during fund raisers
 - Creating monetary reports for the club
 - **Conneaut Lake Public Library (Landscaping)** 2013-present
Responsibilities included:
 - Pulling weeds
 - Weedeating
 - **Conneaut Lake Public Library (Reading Program Facilitator)** 2013-present
Responsibilities included:
 - Setting up games for children
 - Helping kids select novels
 - **The Medicine Shoppe (Pharmacy Technician)** 2015-present
Responsibilities included:
 - Answer phones
 - Help customers with questions
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SKILLS AND INTERESTS

- Word Processing
 - Movie Watching
 - Running
 - Cooking
 - Photography
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ACHIEVEMENTS

- Envirothon Aquatics 1st Place 2014
 - CEO of Pennsylvania Business Week Business 2015
 - Hugh O'Brian Youth Leadership Seminar Alumni 2015
 - Saegertown High School Honor Roll 2011-present
 - Keystone Boys State Alumni 2016
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REFERENCES

- Available upon request

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REFERENCES

Stacey S. Hetrick
English Teacher
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William J. Hetrick
English Teacher
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Marcus Mitchell
Librarian
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145 South 2nd St.
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